

# Business Administration

Course Number:	<b>BUAD 262</b>
Course Title:	<b>ORGANIZATIONAL BEHAVIOUR</b>
Credits:	3

Calendar Description:





**Evaluation**

Term Work (Group 20% + Individual 25%)	45%
Mid-term Exam*	20%
Final Exam*	35%
Total	100%

**Notes**

**\* Students must earn half of all available exam marks to achieve a passing grade in the course.**

**Summary of Group vs. Individual Assessment:**

Individual component = 20% (mid-term) + 35% (final) + 25% (term work\*\*) = 80%

Group component\*\*\* = 20% (term work)

\*\* Term consists of WileyPLUS homework (weekly assignments) plus a variety of discussion forums based on class and WileyPLUS activities

## Course Schedule

2022 Week of :		Topic Chapter from course textbook and other materials as assigned by your professor	Textbook Chapter	Deadline/Deliverables <b>Bold</b> indicates assignment due date
<b>01</b>	Sep 5	Course introduction; <b>Classes start September 7</b>		
<b>02</b>	Sep 12	Introducing Organizational Behaviour? Supplemental: Ethics	Ch 1	
<b>03</b>	Sep 19	Individual Differences Supplemental: Stress	Ch 3	
<b>04</b>	Sep 26	Perception and Emotion <b>No Classes Friday September 30</b>	Ch 4	
<b>05</b>	Oct 3	Work Well in Teams	Ch 6	
<b>06</b>	Oct 10	Motivation <b>No Classes Monday October 10</b>	Ch 5	
<b>07</b>	Oct 17	<b>Exam Review &amp; Mid Term Exam</b>		
<b>08</b>	Oct 24	Be an Effective Leader and Follower	Ch 7	
<b>09</b>	Oct 31			

## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

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### **What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

### **What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

### **What is Plagiarism?**

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

### **What are the Students’ Responsibilities to Avoid Plagiarism?**

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format [www.okanagan.bc.ca](http://www.okanagan.bc.ca). Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your0 G[s]-5(e)14(n)14(te)15(n)14(c)-5(e)]TJET@.00000912 0 6125(y)6(ou)16( )