

# Business Administration

Course Number:

**Development Date:**            **November 2012**

**Revision Date:**                **November 2013**

**Chair's Approval:**

**Professors**

Name	Phone number	Office	Email
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**Learning Outcomes**

Upon completion of this course students will be able to:

- x Develop an understanding of how and why occupational fraud is committed.
- x Distinguish between various types of fraud.
- x Recognize and analyze how the fraud was committed.
- x Design systems to prevent and detect fraudulent activity.
- x Determine how allegations of fraud should be investigated and resolved.

**Course Objectives**

This course will cover the following content including:

- x As detailed in the Course Schedule

**Evaluation Procedure**

Term Work (Quizzes, Presentation, Participation)	15%
Paper	10%
Mid-term Exam	35%
Final Exam	40%
Total	100%

**Notes**

**Course Schedule**

Date		Topic	Textbook
Week of:		Mon. Jan 5 Classes begin Family Day Feb 9 & Feb 10 to 13 Reading Break – no classes Good Fri. Apr 3 & Easter Mon. Apr 6 – no classes Tues. Apr 14 Last day of regularly scheduled classes	
Jan	5	Introduction to Fraud Examination	
	12	Skimming Cash Larceny	
	19	Cheque Tampering Register Disbursement Schemes	
	26	Billing Schemes	
Feb	2	Payroll Schemes	
	9	Family Day Feb 9 READING BREAK (Feb 10 – 13 no classes)	

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