



Professors

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Learning Outcomes

1.1

Evaluation Procedure

Final	20%
Mid	10%
Final	15%
E#1	15%
E#2	15%
E#3 (Final)	25%
Total	100%

Notes

Example	Final	s.
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Course Schedule

Date		Topic	Textbook
a	5	Ch 1 & 11	Ch1 & 11
	12	Ch 2	Ch2
	19	Ch 3	
Feb	26	Exam #1	Ch3
	2	Ch 4	Ch4
	9 - 13	RADI & BRAK (Feb 9 to 13 – no classes)	
	16	Ch 5	Ch5
	23	Ch 6	Ch6
M	2	Exam #2	
	9	Ch 7	Ch7
	16	Ch 8	Ch8
	23	Ch 9	Ch9
30	Exam #3	*Gr A, B & Exam #3	

SKILLS ACROSS THE BUSINESS CURRICULUM

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Business  
Communication

Business  
Law

STUDENT CONDUCT AND ACADEMIC HONESTY

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What is the Disruption of Instructional Activities?

At OCJ (O), it is the disruption of  
the instructional process  
in the classroom, such as  
talking back, talking  
back, or talking  
back.

What is Cheating?

Cheating is the act of  
obtaining an unfair  
advantage by using  
unauthorized means.

Business  
Law

It is the act of  
obtaining an unfair  
advantage by using  
unauthorized means.

What is Plagiarism?

Plagiarism is the act of  
copying or stealing  
someone else's work  
and passing it off as  
your own.

Business  
Law

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copying or stealing  
someone else's work  
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Law

What are the Students' Responsibilities to Avoid Plagiarism?

Students should  
always give credit  
to the original author.