

# Business Administration

Course Number: BUAD 215

Course Title:

cannot take BUAD 215 for additional credit

Originally Developed: May 2013

EDCO Approval: March 2014



Evaluation Procedure

Course Exercises (Individual)	30%
Term Projects (Groups)	40%
Final Exam (Individual)	30%
Total	100%

Notes

<p>Course Exercises (30%)                  Your courses exercises grade will be calculated based on completion of a series of exercises. One or more of these exercises will be assigned each week. Grades assigned to each exercise vary depending on the size and complexity of the exercise.</p>
<p>Term Project (40%)                  To give students the opportunity to develop a restaurant concept of their choice, the Portfolio is one project divided into 4 parts, each worth 10% and each with its own deadline. Portfolios will be completed in teams of 2.</p>
<p>Final Exam (30%)                  The final exam will be constructed from textbook material, lectures, homework, potential guest speakers and other activities in the course. You must pass the final exam in order to earn credit for the course.</p>

There is a direct correlation between attendance in class and a good academic grade. It is highly recommended that students read text materials before classes. Any work missed as a result of failure to attend c10.7(ot)-6(l)2.6(ur)-n49( )TJ 0.007 T 413.239 0 T[.2(s)-2( )11.2(t)-6.6(h( )11.(ur)-5.9[(



## SKILLS ACROSS THE BUSINESS CURRICULUM

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## STUDENT CONDUCT AND ACADEMIC HONESTY

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What is the Disruption of Instructional Activities?

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

What is Cheating?

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete